

SHINE DANCE FESTIVAL ★ HANDBOOK for

DIRECTORS & TEACHERS

OUR COMMITMENT TO TEACHERS

We know the time and energy you put in as teachers at competition and we want to make sure your experience at SHINE is enjoyable and hassle-free. Please take a moment to familiarize yourself with some of our protocols below. Questions? Please don't hesitate to ask our crew.

At The Event

SIGN IN is now located in the **TEACHERS LOUNGE**. On arrival, please go to the Teacher's Lounge to collect your free program, backstage pass & a token of our appreciation.

THEATRE OPENS 1 hour prior to start of the program

THEATRE CLOSES 30 minutes after final awards ends

CHECK IN BACKSTAGE Dancers/ Teachers should check in backstage no less than 10 minutes before an entry's scheduled performance time.

QUICK CHANGES Please notify the stage manager of any quick changes or scheduling concerns before the start of the affected session.

MUSIC must be provided in CD or MP3 format and must be cued and ready to play. **ALWAYS HAVE A BACK UP READY.**

TEACHERS LOUNGE Food & refreshments are available in the teachers lounge, please help yourselves.

AWARDS Dancers will be called backstage for awards 10 minutes before they are scheduled to begin. Please encourage your dancers to stay in costume and to support and cheer for ALL dancers, not just those from their own studio, community or discipline.

VIDEO ADJUDICATION will be available for viewing ONLINE the day following your event. If you have not received login info please see DRC VIDEO in the lobby. A dvd copy will arrive at your studio within a week.

SCORE SHEETS scores will be posted in the Teachers Lounge (see Scores & Awards Binder) and sent by email to your studio at the end of the event.

SCHOLARSHIPS will be sent in a single payment to the studio by e-mail money transfer or cheque following the event. *Please have an authorized representative collect awards at the end of the festival.*

OVERTIME Routines that run over the time limit will be subject to a \$50 fine payable by the studio

SHINE DANCE FESTIVAL ★ HANDBOOK for

DIRECTORS & TEACHERS

FAMILY FRIENDLY RULE We require all entries to be appropriate for a family audience. Adjudicators may check a box for any routine they feel is inappropriate. Each checked box leads to a 2 point deduction with a *disqualification* if all 3 adjudicators check the box.

PHOTO & VIDEO is available for purchase in the lobby or online: DRCVideo.com/
DanceSnaps.com

MERCHANDISE is available for purchase at the SHINE Boutique at ALL events.

Contact Us

We invite you to approach us with questions, concerns or feedback at any time.
info@ShineDanceFestival.com 1-604-722-8987

THANKS FOR YOUR COOPERATION!